

Ordnance Survey register of gifts and hospitality

Chair CO Director DG FIN & CS GeoPlace IS NED OPS OSI OSL P&I SMD

Month

Year

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
	Director	5418	Nil	£			<i>AS</i>
				£			
				£			
				£			
				£			
				£			
				£			
				£			

Ordnance Survey register of gifts and hospitality

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by/considered	Was gift/hospitality retained or declined by recipient? If not retained, please give explanation	Line manager's approval
				£			
				£			
				£			
				£			
				£			
				£			

NOTES:

- 1 Authoriser should be asked to initial this form monthly.
- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials



Ordnance Survey register of gifts and hospitality

Chair CEO Coo CDO CSO MD Consumer MD OSGB MD Ventures CFO HRD NEDS
 Corp Office Corp Services OSGB OS Ventures OS Consumer Operations HR

Month **August**

Year **2017**

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
07/09/2017	Clive Mosey	1511		£		Declined	
				£			
				£			
				£			
				£			
				£			
				£			
				£			

Ordnance Survey register of gifts and hospitality

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by/considered	Was gift/hospitality retained or declined by recipient? If not retained, please give explanation	Line manager's approval
				£			
				£			
				£			
				£			
				£			
				£			

NOTES:

- 1 Authoriser should be asked to initial this form monthly.
- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials



Ordnance Survey register of gifts and hospitality

Chair CEO Coo CDO CSO MD Consumer MD OSGB MD Ventures CFO HRD NEDS
 Corp Office Corp Services OSGB OS Ventures OS Consumer Operations HR

Month

Year

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
31/08/17	David Henderson	1004	Nil Return	£			
				£			
				£			
				£			
				£			
				£			
				£			
				£			


Ordnance Survey register of gifts and hospitality

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by/considered	Was gift/hospitality retained or declined by recipient? If not retained, please give explanation	Line manager's approval
				£			
				£			
				£			
				£			
				£			
				£			

NOTES:

- 1 Authoriser should be asked to initial this form monthly.
- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials



Ordnance Survey register of gifts and hospitality

Chair CEO Coo CDO CSO MD Consumer MD OSGB MD Ventures CFO HRD NEDS
 Corp Office Corp Services OSGB OS Ventures OS Consumer Operations HR

Month

Year

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
		1306	Nil Return	£			
				£			
				£			
				£			
				£			
				£			
				£			
				£			

Ordnance Survey register of gifts and hospitality

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by/considered	Was gift/hospitality retained or declined by recipient? If not retained, please give explanation	Line manager's approval
				£			
				£			
				£			
				£			
				£			
				£			

NOTES:

- 1 Authoriser should be asked to initial this form monthly.
- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials



Ordnance Survey register of gifts and hospitality

Chair CEO Coo CDO CSO MD Consumer MD OSGB MD Ventures CFO HRD NEDS
 Corp Office Corp Services OSGB OS Ventures OS Consumer Operations HR

Month

Year

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
07/09/2017	Will Davies	3416	Nil	£			
				£			
				£			
				£			
				£			
				£			
				£			
				£			

Ordnance Survey register of gifts and hospitality

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by/considered	Was gift/hospitality retained or declined by recipient? If not retained, please give explanation	Line manager's approval
				£			
				£			
				£			
				£			
				£			
				£			

NOTES:

- 1 Authoriser should be asked to initial this form monthly.
- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials



Ordnance Survey register of gifts and hospitality

Chair Director DG NED Corp Office FIN & CS GeoPlace IS OPS OSI OSL P&I
 SMD Marketing/Communications Commercial HR

Month

Year

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
01/09/2017	Nigel Clifford	2211	Nil	£			
				£			
				£			
				£			
				£			
				£			
				£			
				£			

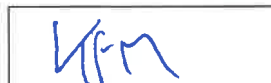
Ordnance Survey register of gifts and hospitality

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by/considered	Was gift/hospitality retained or declined by recipient? If not retained, please give explanation	Line manager's approval
				£			
				£			
				£			
				£			
				£			
				£			

NOTES:

- 1 Authoriser should be asked to initial this form monthly.
- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials



Ordnance Survey register of gifts and hospitality

Chair CEO Coo CDO CSO MD Consumer MD OSGB MD Ventures CFO HRD NEDS
 Corp Office Corp Services OSGB OS Ventures OS Consumer Operations HR

Month

Year

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
7 9 17	CSO - Rebecca Paterson	1302	nil	£-0	-	-	-
-	-	-	-	£-0	-	-	-
-	-	-	-	£-0	-	-	-
-	-	-	-	£-0	-	-	-
-	-	-	-	£-0	-	-	-
-	-	-	-	£-0	-	-	-
-	-	-	-	£-0	-	-	-
-	-	-	-	£	-	-	-

Ordnance Survey register of gifts and hospitality

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by/considered	Was gift/hospitality retained or declined by recipient? If not retained, please give explanation	Line manager's approval
				£-0			
				£			
				£			
				£			
				£			
				£			

NOTES:

- 1 Authoriser should be asked to initial this form monthly.
- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials



Ordnance Survey register of gifts and hospitality

Chair CEO Coo CDO CSO MD Consumer MD OSGB MD Ventures CFO HRD NEDS
 Corp Office Corp Services OSGB OS Ventures OS Consumer Operations HR

Month

Year

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
7 9 17	Director CDO - Caroline Bellamy	1301	nil	£-0	-	-	-
-	-	-	-	£-0	-	-	-
-	-	-	-	£-0	-	-	-
-	-	-	-	£-0	-	-	-
-	-	-	-	£-0	-	-	-
-	-	-	-	£-0	-	-	-
-	-	-	-	£-0	-	-	-
-	-	-	-	£	-	-	-

Ordnance Survey register of gifts and hospitality

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by/considered	Was gift/hospitality retained or declined by recipient? If not retained, please give explanation	Line manager's approval
				£-0			
				£			
				£			
				£			
				£			
				£			

NOTES:

- 1 Authoriser should be asked to initial this form monthly.
- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials

