

Ordnance Survey register of gifts and hospitality

Chair CEO COO CDO CSO MD Consumer MD OSGB MD Ventures CFO HRD NEDS
 Director Engineering Director Production
 Corp Office Corp Services OSGB OS Ventures OS Consumer HR Data Office Strategy Office
 Engineering Production

Month

Year

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
11/01/2019	Neil Ackroyd	2211	bottle of champagne	£35	[REDACTED] RSM UK Tax and Accounting Limited. Congratulate Ordnance Survey on being included in the 2019 index for the first time	Declined	
				£			
				£			
				£			
				£			
				£			
				£			

Ordnance Survey register of gifts and hospitality

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by/considered	Was gift/hospitality retained or declined by recipient? If not retained, please give explanation	Line manager's approval
				£			
				£			
				£			
				£			
				£			
				£			

NOTES:

- 1 Authoriser should be asked to initial this form monthly.
- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials



Ordnance Survey register of gifts and hospitality

Chair CEO COO CDO CSO MD Consumer MD OSGB MD Ventures CFO HRD NEDS
 Director Engineering Director Production
 Corp Office Corp Services OSGB OS Ventures OS Consumer HR Data Office Strategy Office
 Engineering Production

Month

Year

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
	Chief Strategy & Marketing	4331	Nil Return	£			
	Strategy	1302	Nil Return	£			
				£			
				£			
				£			
				£			
				£			

Ordnance Survey register of gifts and hospitality

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by/considered	Was gift/hospitality retained or declined by recipient? If not retained, please give explanation	Line manager's approval
				£			
				£			
				£			
				£			
				£			
				£			

NOTES:

- 1 Authoriser should be asked to initial this form monthly.
- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials



Ordnance Survey register of gifts and hospitality

Chair CEO COO CDO CSO MD Consumer MD OSGB MD Ventures CFO HRD NEDS
 Director Engineering Director Production
 Corp Office Corp Services OSGB OS Ventures OS Consumer HR Data Office Strategy Office
 Engineering Production

Month

Year

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
	Nick Giles	1306	Nil return	£			
				£			
				£			
				£			
				£			
				£			
				£			

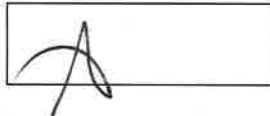
Ordnance Survey register of gifts and hospitality

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by/considered	Was gift/hospitality retained or declined by recipient? If not retained, please give explanation	Line manager's approval
				£			
				£			
				£			
				£			
				£			
				£			

NOTES:

- 1 Authoriser should be asked to initial this form monthly.
- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials



Ordnance Survey register of gifts and hospitality

Chair CEO COO CDO CSO MD Consumer MD OSGB MD Ventures CFO HRD NEDS
 Director Engineering Director Production
 Corp Office Corp Services OSGB OS Ventures OS Consumer HR Data Office Strategy Office
 Engineering Production

Month

Year

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
26/02/2019	David Henderson	1004	Nil return	£			
				£			
				£			
				£			
				£			
				£			
				£			

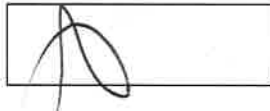
Ordnance Survey register of gifts and hospitality

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by/considered	Was gift/hospitality retained or declined by recipient? If not retained, please give explanation	Line manager's approval
				£			
				£			
				£			
				£			
				£			
				£			

NOTES:

- 1 Authoriser should be asked to initial this form monthly.
- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials



Ordnance Survey register of gifts and hospitality

Chair CEO COO CDO CSO MD Consumer MD OSGB MD Ventures CFO HRD NEDS
 Director Engineering Director Production
 Corp Office Corp Services OSGB OS Ventures OS Consumer HR Data Office Strategy Office
 Engineering Production

Month

Year

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
08/02/2019	Paul Bragg	1511	Nil	£0			
				£			
				£			
				£			
				£			
				£			
				£			


Ordnance Survey register of gifts and hospitality

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by/considered	Was gift/hospitality retained or declined by recipient? If not retained, please give explanation	Line manager's approval
				£			
				£			
				£			
				£			
				£			
				£			

NOTES:

- 1 Authoriser should be asked to initial this form monthly.
- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials



Ordinance Survey register of gifts and hospitality

Chair CEO COO CDO CSO MD Consumer MD OSGB MD Ventures CFO HRD NEDS
 Director Engineering Director Production
 Corp Office Corp Services OSGB OS Ventures OS Consumer HR Data Office Strategy Office
 Engineering Production

Month

Year

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
08/02/2019	Hazel Hendley	3416	Nil	£			
				£			
				£			
				£			
				£			
				£			
				£			

Ordnance Survey register of gifts and hospitality

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by/considered	Was gift/hospitality retained or declined by recipient? If not retained, please give explanation	Line manager's approval
				£			
				£			
				£			
				£			
				£			
				£			

NOTES:

- 1 Authoriser should be asked to initial this form monthly.
- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials



Ordnance Survey register of gifts and hospitality

Chair CEO COO CDO CSO MD Consumer MD OSGB MD Ventures CFO HRD NEDS
 Director Engineering Director Production
 Corp Office Corp Services OSGB OS Ventures OS Consumer HR Data Office Strategy Office
 Engineering Production

Month

Year

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
	Caroline Bellamy	1301	nil return	£			
				£			
				£			
				£			
				£			
				£			
				£			

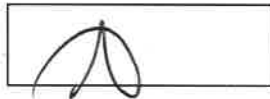
Ordnance Survey register of gifts and hospitality

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by/considered	Was gift/hospitality retained or declined by recipient? If not retained, please give explanation	Line manager's approval
				£			
				£			
				£			
				£			
				£			
				£			

NOTES:

- 1 Authoriser should be asked to initial this form monthly.
- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials



Ordnance Survey register of gifts and hospitality

Chair CEO COO CDO CSO MD Consumer MD OSGB MD Ventures CFO HRD NEDS
 Director Engineering Director Production
 Corp Office Corp Services OSGB OS Ventures OS Consumer HR Data Office Strategy Office
 Engineering Production

Month

Year

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
05/02/2019	Dan Dukes	5751	Nil	£			
				£			
				£			
				£			
				£			
				£			
				£			

Ordnance Survey register of gifts and hospitality

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by/considered	Was gift/hospitality retained or declined by recipient? If not retained, please give explanation	Line manager's approval
				£			
				£			
				£			
				£			
				£			
				£			

NOTES:

- 1 Authoriser should be asked to initial this form monthly.
- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials



Ordnance Survey register of gifts and hospitality

Chair CEO COO CDO CSO MD Consumer MD OSGB MD Ventures CFO HRD NEDS
 Director Engineering Director Production
 Corp Office Corp Services OSGB OS Ventures OS Consumer HR Data Office Strategy Office
 Engineering Production

Month

Year

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
26/02/2019	Jo Shannon	4331	nil return	£			
				£			
				£			
				£			
				£			
				£			
				£			

Ordnance Survey register of gifts and hospitality

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by/considered	Was gift/hospitality retained or declined by recipient? If not retained, please give explanation	Line manager's approval
				£			
				£			
				£			
				£			
				£			
				£			

NOTES:

- 1 Authoriser should be asked to initial this form monthly.
- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials

