

Ordnance Survey register of gifts and hospitality

Chair CEO COO CDO CSO MD Consumer MD OSGB MD Ventures CFO HRD NEDS
 Director Engineering Director Production
 Corp Office Corp Services OSGB OS Ventures OS Consumer HR Data Office Strategy Office
 Engineering Production

Month

Year

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
04/01/2018	Nigel Clifford	2211	Nil	£			
				£			
				£			
				£			
				£			
				£			
				£			

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				£			
				£			
				£			
				£			
				£			
				£			

NOTES:

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- 2 Authorisation from line management must be obtained before any gifts or hospitality is accepted, offered or considered (or immediately upon return to the workplace).
- 3 Gifts/hospitality may attract tax liability if worth more than £250 per annum from the same donor. More details are contained in the Staff handbook.
- 4 Items less than £30 do not need to be recorded, unless aggregate amounts from the same donor exceed £30 over a three month period.

Authoriser's initials



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	Neil Ackroyd	1019	Nil return	£			
				£			
				£			
				£			
				£			
				£			
				£			

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				£			
				£			
				£			
				£			
				£			
				£			

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 Engineering Production

Month **December**

Year **2017**

Date	Recipient	Recipient's MU	Description of gift/hospitality	Estimated value	Received from/offered by	Was gift hospitality retained/accepted/declined by recipient	Line manager's approval
		1302	Nil return	£			
				£			
				£			
				£			
				£			
				£			
				£			

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				£			
				£			
				£			
				£			
				£			
				£			

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		1306	Nil return	£			
				£			
				£			
				£			
				£			
				£			
				£			

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				£			
				£			
				£			
				£			
				£			
				£			

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20/12/2017	David Henderson	1004	Nil Return	£			
				£			
				£			
				£			
				£			
				£			
				£			
				£			

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				£			
				£			
				£			
				£			
				£			
				£			

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19/01/2018	Jamie Blackman	1511	Nil	£0			
				£			
				£			
				£			
				£			
				£			
				£			

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07/12/2017	Will Davies	3416	The Hampshire Sporting club 2017 Christmas Dinner	£105	CMA Recruitment	Accepted	
				£			
				£			
				£			
				£			
				£			
				£			
				£			


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				£			
				£			
				£			
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		1301	Nil return	£			
				£			
				£			
				£			
				£			
				£			
				£			

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				£			
				£			
				£			
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29/01/2018	Dan Dukes	5751	Nil	£			
				£			
				£			
				£			
				£			
				£			
				£			

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				£			
				£			
				£			
				£			
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26/01/2018	Jo Shannon	4331	nil return	£			
				£			
				£			
				£			
				£			
				£			
				£			

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				£			
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				£			
				£			
				£			
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